

NPUST Application for Attendance Certificate for Withdrawal (Transfer)

國立屏東科技大學英文修業（轉學）證明申請書

學號 Student ID No.		科系 Department	
姓名 Name	中文 Chinese Name: 英文: (須與護照相同) English Name: (as on the passport)	學制 Program	☐ 學士班 (Four-year Undergraduate) ☐ 碩士班 (Master) ☐ 博士班 (Doctor)
電話 Mobile Number			
出生年月日 Date of Birth	民國_____年_____月_____日 _____ (Year) _____ (Month) _____ (Day)		
修業期間 Date of Enrollment	自民國_____年_____月至民國_____年_____月 From _____ (Year) _____ (Month) To _____ (Year) _____ (Month)		
申請人通訊地址 Applicant's Address	(郵寄申請者才需填) ☐ ☐ ☐		
Remarks	1. The application may only be submitted upon completion of the withdrawal procedures. 2. Please print out the completed information and drop this application form to the Registration Division. 3. Bring your student ID card to the Registration Division. If you don't pick up your application after 10 days, the Division will not be responsible for its safekeeping. 4. If you need to send the application by mail, please enclose a self-addressed envelope with sufficient postage.		
申請人簽章 Applicant's Signature		申請日期 Date of Application	民國_____年_____月_____日 _____ (Year) _____ (Month) _____ (Day)
承辦人簽章 Signature of Verifying Personnel		教務長簽章 Signature of Dean of Academic Affairs	Approval of Authorized Representative
註冊組組長 Signature of Registrar			
領取人簽章 Receiver's Signature	(郵寄申請者免簽)	領取日期 Date of Receive	民國_____年_____月_____日 _____ (Year) _____ (Month) _____ (Day)

※ In accordance with the relevant provisions of the Personal Data Protection Law, the personal data and attachments filled in this application form are only for school use. For further reference, this request form will be kept for 1 year, and the scanned electronic file 5 years.